

DECLARATION
ABOUT PRELIMINARY QUALIFICATION PROCEDURE

The current text of the announcement is confirmed by Decision N 1 dated on 23-th of November, 2020 of the two-stage tender estimating committee and is published according to the Article 24 of the RA Law "On Procurement".

Procedure password EQ- EPMashDzB-21/1

I. DESCRIPTION ON THE SUBJECT OF PURCHASE

1. The Client, Yerevan Municipality, located in Argishti Str. 1, Yerevan, announces a pre-qualification procedure for the purpose of determining the possible participants of two-stage tender on acquisition of works of preparation of design and estimate documents for construction of a metro station in Ajapnyak district of Yerevan city.

The initial version of the description is attached.

II. TERM OF PARTICIPATING TO THE CONTEST

2. In accordance with the Article 7 of the Law of RA on «Procurements». Any person, irrespective of the fact of being a foreign natural person, an organisation or a stateless person, shall have equal right to participate in the preliminary qualification process.

3. The participant having a wish to participate in the preliminary process must follow qualification standards of the «Professional Activity Correspondency Contract» defined by the point 1 of the part 3 of the Article 6 of RA Law on «Procurements». Herewith the performance of works of making of specification and estimate documents, correspondent studies, researches in the sphere of (particularly tunnels, bridge and underground infrastructure) the construction of railroad(as well as stations) are considered as similar.

The bidder is considered to meet the qualification criteria provided for in this sub-clause, if it has submitted the required information in the application.

4. Participants can participate in the preliminary qualification process through a joint activity (consortium). In this case

1) The preliminary qualification application also includes a joint activity contract.

2) The common qualifications of all the members of the joint activity agreement shall be taken into account during the evaluation of the preliminary qualification application (the qualification of each member of the joint activity contract shall comply with the qualification requirements assumed by that contract member defined by this invitation).

3) The participants bear joint and cohesive responsibility.

4) The Party(s) of the Joint Activity Contract can't submit separate application(s) to the same process.

5) In case of withdrawal of the consortium member from the consortium, the contract concluded by the customer with the consortium is terminated unilaterally and the measures of responsibility provided for by the contract, are applied to the consortium members.

III. ORDER OF MAKING CHANGES IN GETTING CLARIFICATIONS AND IN DECLARATION

6. The bidder has the right to request clarification on the pre-qualification announcement from the commission at least one calendar day before the deadline for submission of preliminary qualification applications. In addition, the clarification may be requested by 17:00 on the day mentioned in this point (at the time of the place of the process). The commission shall provide the clarification to the participant on the calendar day following the day of receipt of the request, but not later than at least 3 hours before the deadline for submission of preliminary qualification applications.

The participant submits the request mentioned in this point by sending an e-mail to the secretary of the commission.

The clarification of the request shall be sent by the Secretary of the Commission by e-mail to the participant provided by this invitation, by sending the request to the received e-mail.

7. The statement on the content of the inquiry is published in the newsletter on the day of providing the clarification, without mentioning the details of the participant who made the inquiry.

8. Clarification shall not be provided if the request was made in violation of the time limit set forth in this section, as well as if the request is outside the scope of this notice. In addition,

the participant is notified in writing about the reasons for not providing clarification within one calendar day following the day of receiving the request.

9. Changes to this announcement may be made at least two calendar days before the deadline for submission of applications. On the first working day following the day of making the change, the secretary of the commission shall publish the announcement on making the change in the bulletin.

10. In case of changes in the pre-qualification announcement, the deadline for submitting pre-qualification applications shall be calculated from the date of publication of the announcement in the change notice.

IV. ORDER OF SUBMITTING THE PRELIMINARY QUALIFICATION APPLICATION

11. The participant submits an application to the commission to participate in this process.

12. The participant can submit the pre-qualification application to the commission:

1) electronically by sending to the e-mail envisaged by this announcement of the secretary of the commission;

2) in the form of a document, in an envelope, glued. The language of the pre-qualification application on the envelope shall indicate:

a. Name of the clients place of submission of the application (address).

b. procedure code.

c. The words "do not open until the bid opening session".

d. participant name (s), location and phone number.

13. Applications for the procedure must be submitted to the commission no later than by 16:00 pm 18.01.2021.

Pre-qualification applications submitted by documentary form must be submitted to the commission before the expiration of the deadline defined by this clause, at the address of room 321, Argishti Str., Yerevan.

14. Pre-qualification applications submitted by documentary form are received by the Secretary of the Commission and registered in the application register.

Applications shall be registered by the Secretary in the Register in the order in which they were received, indicating the registration number, day and time in the Register. At the request of the participant, a reference is given about it. Applications submitted after the

deadline for submission of applications are not recorded in the register; they are returned by the secretary within two working days following the day of receipt.

15. The participant submits with the preliminary qualification application

1) a written application to participate in the pre-qualification procedure approved by him / her in accordance with Appendix 1;

2) a statement approved by him / her on his / her compliance with the requirements of the qualification criterion defined by this announcement, in accordance with Appendix 2;

3) a copy of the joint venture agreement, if the participants participate in this procedure as a joint venture (consortium).

16. If the bidder submits a prequalification application:

1) by documentary means, then all the documents included in the application, except for the document provided for in sub-clause 3 of clause 15 of this announcement, shall be submitted in the original and three copies. The words "original" and "copy" are written on the document packages accordingly. Instead of original documents, notarized copies may be submitted.

2) electronically, the copied (scanned) versions of the original documents are submitted.

17. In addition to Armenian, pre-qualification applications may also be submitted in English or Russian.

18. The envelope Երբ The documents prepared by the participant provided by this announcement shall be signed by the person submitting them or the person authorized by the latter (hereinafter referred to as the agent). If the pre-qualification application is submitted by the agent, a document on the reservation of the latter's authority shall be submitted with the application. In case of expediency, the participant may submit the required information in other forms different from the ones offered by this announcement, observing the required requisites.

V. OPENING, EVALUATION AND PRE-QUALIFICATION APPLICATIONS

SUMMARY OF RESULTS

19. Opening and evaluation of pre-qualification applications and the summary of the results is done at the pre-qualification application opening session, at 16:00 pm 18.01.2021,

room 321, Argishti Str., Yerevan. In addition, the evaluation of applications is carried out within three working days from the date of submission of the application deadline.

20. Opening and evaluation session of pre-qualification applications:

1) The secretary of the commission shall provide information on the entries made in the register; shall pass to the chairman of the commission the register of applications, other documents that are an integral part of it, the registered applications (or) submitted electronically;

2) After passing the documents mentioned in sub-clause 1 of this clause to the chairperson (chairperson of the sitting), the commission evaluates:

a. Compilation of envelopes containing applications and Submission of compliance with the established procedure and Opening of evaluated applications corresponding to.

b. Existence of required (envisaged) documents in each opened envelope; their compliance, as well as the submission of electronically submitted documents with the requisites defined by this announcement.

21. The applications that meet the conditions provided by this announcement are evaluated as satisfactory. Otherwise, pre-qualification applications are considered unsatisfactory and rejected.

If as a result of the evaluation conducted during the pre-qualification application opening session, discrepancies are registered in the bidder's application in accordance with the requirements of this announcement, the commission shall suspend the session for one working day, and the secretary shall inform the participant electronically on the same day. inconsistency. Moreover, mentioned in this point:

1) The proposal must and describe in detail the registered discrepancies;

2) the proposal is sent to the participant by sending the e-mail of the secretary mentioned in this announcement to the e-mail mentioned in the participant's application.

22. If the bidder corrects the registered non-compliance within the period specified in Clause 21 of this announcement, the latter's bid shall be considered satisfactory. Otherwise, the application is considered unsatisfactory and is rejected. The bidder submits the corrected documents by sending the corrected documents to the Secretary of the Assembly by e-mail mentioned in the application to participate in this procedure.

23. A member or secretary of the commission may not participate in the work of the commission, if at the pre-qualification application opening session it is found out that the

organization founded by them or has a share (share) or a person related to them by kinship or guardianship (parent, spouse, child, brother, sister) , as well as an organization founded by that spouse, parent, child, brother or sister) or a person founded or holding a share (share) in the given procedure. If there is a condition provided for in this paragraph, immediately after the pre-qualification application opening session, the member or secretary of the commission having a conflict of interest in relation to this procedure shall withdraw from the procedure.

24. A protocol on opening, evaluation and summarizing the results of the applications shall be drawn up, which shall approve the list of pre-qualified participants. The secretary of the commission on the working day following the end of the bidding session:

1) Publish (scanned) the copies of the originals of the announcements on the absence of conflict of interest signed by the members present at the bid opening session of its commission in the bulletin;

2) notifies the participants who have submitted unsuccessfully evaluated bids on the conditions provided by this announcement on the grounds for rejection of pre-qualification bids.

25. Prequalified bidders are eligible to participate in the two-stage bidding process for work, which together with the protocol drawn up by the evaluating committee on summarizing the outcomes of the prequalification procedure, the invitation of 1st stage is also electronically provided.

For additional information related to this announcement, please contact Ani Hambardzumyan, Secretary of the Evaluation Commission,.

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Client Yervan Municipality

APPLICATION *
FOR PARTICIPATING IN PRELIMINARY QUALIFICATION

_____ declares, that he wants to participate

name of the participant

in two stage tender preliminary qualification process by the Yerevan municipality , with the code EQ- EPMashDzB-21/1 and submits the application in accordance with the requirements of preliminary qualification announcement.

_____ 's tax payer account number is _____.

participant's name

TPAN

_____ 's tax payer e-mail address is _____.

_____.

participant's name

e-mail address

_____ participant's name (title , name , surname)

_____ signature

Seal

* filled by the Secretary of the Commission before publishing the announcement in the reference book.

Appendix N 2

Of two stage tender of the invitation

With the code EQ- EPMashDzB-21/1

ANNOUNCEMENT

about qualification standard correspondency of «Professional correspondency to the activity provided for by the contract

_____ declares and confirms that he has done the undermentioned works

participant's name

during the year of submitting the application and the previous three years .

Contracts duly executed during the three years preceding the year of submission of the preliminary qualification application		
N	Subject	Client and contact details
Date		
1		
2		
...		
Date		
1		
2		
...		
Date		

1		
2		
...		

_____ participant's name (title , name , surname)
_____ signature

Seal

** filled by the Secretary of the Commision before publishing the announcement in the reference book.*

